



PEACE OF MIND **HOME- MAINTENANCE CHECKLIST**

Regular maintenance helps prevent costly repairs and keep your home safe and efficient. **Use this seasonal checklist to stay on track, and if you spot issues like leaks, electrical concerns, or roof damage, don't wait!** Call a licensed and insured professional for expert service and greater peace of mind.



SPRING

EXTERIOR

Completed On



Inspect roof for winter damage	<input type="checkbox"/>
Clean gutters and downspouts	<input type="checkbox"/>
Inspect and repair fences, decks, and patios	<input type="checkbox"/>
Pressure-wash siding and walkways	<input type="checkbox"/>
Trim trees and shrubs, especially near the house and power lines	<input type="checkbox"/>
Service lawn mower, and prepare garden beds	<input type="checkbox"/>
Inspect home generator	<input type="checkbox"/>

INTERIOR

Completed On



Replace HVAC filters as needed (about every three months)	<input type="checkbox"/>
Test and reset GFCI outlets (monthly)	<input type="checkbox"/>
Test smoke and CO detectors (monthly), and replace batteries	<input type="checkbox"/>
Clean dryer vents as needed	<input type="checkbox"/>
Clean and test sump pump (quarterly or monthly if used to eliminate water from a washing machine)	<input type="checkbox"/>
Vacuum refrigerator coils	<input type="checkbox"/>
Check plumbing for leaks	<input type="checkbox"/>
Clean water drainage holes in windows and sliding doors	<input type="checkbox"/>
Schedule AC service	<input type="checkbox"/>
Deep-clean carpets, upholstery, and drapes	<input type="checkbox"/>
Clean ceiling fans, and reverse to spin counterclockwise for cooling	<input type="checkbox"/>



SUMMER

EXTERIOR

Completed On



Check for pests (e.g., termites, ants, wasps)

☐

Clean outdoor furniture

☐

Inspect pool filter and heater

☐

Clean outdoor grill

☐

INTERIOR

Completed On



Replace HVAC filters (about every three months)

☐

Test and reset GFCI outlets (monthly)

☐

Test smoke and CO detectors (monthly)

☐

Clean and test sump pump
(quarterly or monthly if used to eliminate water from a washing machine)

☐

Inspect attic and basement for moisture issues

☐

Flush water heater to remove sediment

☐



AUTUMN

EXTERIOR

Completed On



Clean gutters	<input type="checkbox"/>
Check chimney and fireplace, and schedule a professional cleaning	<input type="checkbox"/>
Service snowblower	<input type="checkbox"/>
Stock up on winter supplies (e.g., salt, snow shovels, emergency kits)	<input type="checkbox"/>

INTERIOR

Completed On



Replace HVAC filters (about every three months)	<input type="checkbox"/>
Test and reset GFCI outlets (monthly)	<input type="checkbox"/>
Test smoke and CO detectors (monthly), and replace batteries	<input type="checkbox"/>
Clean dryer vents as needed	<input type="checkbox"/>
Clean and test sump pump (quarterly or monthly if used to eliminate water from a washing machine)	<input type="checkbox"/>
Clean ceiling fans, and reverse to spin clockwise for warmth	<input type="checkbox"/>
Vacuum refrigerator coils	<input type="checkbox"/>
Inspect windows and doors for drafts, and use weather stripping where needed	<input type="checkbox"/>
Inspect attic insulation	<input type="checkbox"/>
Schedule heating system maintenance	<input type="checkbox"/>
Bleed radiators	<input type="checkbox"/>
Inspect exposed pipes for potential freezing, and wrap insulation where needed	<input type="checkbox"/>



WINTER

Good news! If you completed the fall exterior tasks, you should be sufficiently prepared for the winter months. Simply remember to monitor your roof for ice dams and snow buildup, keep your sidewalks, walkways, and driveway clear of ice and snow, and check for icicles and remove them safely.

INTERIOR

Completed On



Replace HVAC filters (about every three months)

☐

Test and reset GFCI outlets (monthly)

☐

Test smoke and carbon monoxide detectors (monthly)

☐

Clean and test sump pump
(quarterly or monthly if used to eliminate water from a washing machine)

☐

INSTALLATION AND REPLACEMENT

Keeping a record of when major appliances and home features were installed or replaced helps you stay ahead of maintenance, plan for upgrades, and avoid unexpected breakdowns.

	Installation Date	Expected Lifespan	Date Warranty Expires	Provider
Roof				
Windows				
AC				
Furnace				
Heat Pump				
Washer				
Dryer				
Dishwasher				
Refrigerator				